

FKBA Minutes

Date/Time: Wednesday 6th November 2019

Attending: Kelly Brace, Jo Page, Lucy Burkinshaw, Mandy Ralph, Tina Askew, Kirsty Weatherley, Claire Abraham, Emily Knowles, Rose Hawthorn, Vicky Miller, Maggie Murray

Apologies: Del Draper, Jess Board

Item	Topic and Notes
1.	Welcome by Chair KB welcomed everyone to the meeting.
2.	Apologies As above.
3.	Re-Cap Halloween Disco – This event went well even with a minor hiccup with the music at the EYFS disco. We sold out of all refreshments and all Halloween merchandise across the discos. We took approx. £535 across ticket and other sales. Moving forward we will no longer accept cash payments for discos or pay on the day. Moving EYFS to an earlier start time of 2.30pm went down well and enabled us to have the staff presence we needed. We will change the KS2 disco to 45mins instead of 1hr. After discussing with MM and feedback from Ange and staff it was agreed that all future discos will be run by the class/year groups teachers, providing games and playlists for us to put together before the event. The committee are VERY happy for this to happen and means we can concentrate our resources on the refreshments etc. The question of charging EYFS £1 for their tickets was discussed as their disco is still in school time. However, the committee felt that as they receive a drink and sweets that this was still an appropriate charge. Race Night – This event will now be postponed until the new year to allow us to concentrate on the Christmas Fair. Primary Reading Bags – Have been ordered. Ruth is currently designing a logo to be printed on them to include FKBA logo also. Uniform Sale – KB has washed lots of uniform and now has a tub in the uniform cupboard. We will need to check stock in The Shed and wash so that we can add to the collection. We will then post a list on FB and Twitter, so people know what we have. Date of sale TBC. Headlice Workshop – Further discussion took place and we will now have a table at Primary open evening. Hopefully we will have some samples to give away and be able to discuss with parents the best way to deal with headlice. Can we get some free samples? Combs/sachets/leaflets? Can we get a discount if parents want to order anything through us?
4.	Funding Requests iPads – We have now purchased 26 new iPads for Primary!!! Hurray!!! We have spent £3000. M/M will make sure this goes in the newsletter so that parents can see what they have contributed to by supporting our events. Library Books – Katrina has asked if we can purchase/contribute a donation to provide more reading books for Y3 who are particularly lacking in suitable resources. Ashley Loasby has also put together a list of books for the classrooms of all other years. The cost of both lists is around £900. The committee felt this was quite a high quote and would like to know if we can get them cheaper from another source? We will be happy to contribute £500 towards these resources.

	<p>Recycling – Tim from Site has asked if we would fund the purchase of 2 recycling bins. These are large bins for recycling plastics and cans. The cost of each bin is £307. The committee felt that this was expensive. It was also mentioned that Primary would probably benefit more having a cardboard recycling bin. There were also questions about on-going costs for the bins to be emptied. KB to request further information before a decision can be made.</p>
5.	<p>Admissions Testing – Saturday 7th December We have been asked if we are able to help serve refreshments at this event. If you can help, please just pop along. Time slots are 1pm and 3pm.</p>
6.	<p>Christmas Fayre A further discussion took place to firm up our ideas for the Christmas Fayre. This year we will use the café area and the Theatre with Santa’s Grotto being in one of the classrooms off the Theatre. Steve Fraher has confirmed he can ask Santa to attend!!</p> <ul style="list-style-type: none"> • Games - Every Primary year group will hold a games stall. We have resources for ‘Hook a Duck’ ‘Snowball Throw’ and ‘Tin Cans’ if any years would like to use those or they can create their own. VM proposed EYFS would make reindeer food to sell as their stall. • Event Space - We will be able to access the space to decorate from 1pm on the day. • Chocolate Tombola - We will have a mufti day on Thursday 5th December in return for chocolate for our chocolate tombola. • Raffle – KB to liaise with House co-ordinators with regards to collecting House coloured and themed items for each year group. We would also like to include cash as a stand-alone prize. This will give us 5 prizes – 4 House Hampers and 1 cash prize. All other donations will go into Balloon Pop prizes. We need to get TICKETS PRINTED. • Balloon Pop – We will run this to include other ‘better’ prizes that will not be included in the raffle this year. • LB to advertise our poster on FB to ask for external stalls. JP to do the same for Twitter. Can we put a poster up on the Primary gate noticeboard? • Sweet Cones – Would DD like to make these again 😊 • Refreshments – Mulled wine with warm mince pie and cream! Christmas cookies. Usual crisps/sweets/drinks etc. Tea/ Coffee/Hot Choc? • Face Glitter/Face Paint/Sand Art/Cake Stall/50/50 Square • Music – We would like to play Christmas music both in the Theatre and café area. We would like to have a choir. Maybe Staff Choir? Can Miss Dale organise something for Primary Stage School to perform? • MR asked if Layla could hold a stall to raise money for the academy charity – Cancer Research. She would like to make and sell chocolate coved apples/sweets etc. The committee thought this was a fantastic idea! • We will presell Santa tickets through Scopay. No cash sales of tickets or tickets on the night.
7.	<p>A.O.B. VM told the committee of plans to ‘make-over’ the EYFS outside area. The quote has come in at £40,000. Staff will be fundraising along with asking local businesses for sponsors or donations. They will ask for lottery funding. KB advised the Co-op offer community grants which can be applied for. United learning will also contribute to the project although it is not known how much. Could we donate? Could we help with their fundraising? A family movie night in the Theatre and a sleepover for the children were suggested. The committee will be happy to help with fundraising events and would rather buy ‘an item’ rather than donate an amount of money. This way we can display a plaque to show it was purchased from FKBA funds.</p>

12.	Dates of next meetings Weds 27th November 6pm Weds 11th December 6pm Weds 15th January 6pm Weds 5th February 6pm Weds 11th March 6pm
	The meeting ended at 7.30pm
	Date and time of next meeting: Wednesday 27th November 6pm